

## Linking a picture in Microsoft Office PowerPoint

This is assuming that you already have the picture that you are going to use for a link.

1. Open Microsoft PowerPoint
2. Under the insert tab, click on the button that says "Picture"
3. Find the picture that you would like to use for your link in the file system
  - If you downloaded this from the internet, it will most likely be in the "Downloads" folder or the "My Pictures" folder
4. Click on "Insert" at the bottom right hand corner of the window
5. Your image should appear in the slide
6. Select the image (Click on it)
7. Under the insert tab, click on "Hyperlink"
8. A dialog box should pop up
9. Where it says "Text to Display", "<< Selection in Document >>" should already be put in
10. Enter the web address or browse for a file in the "Address" box
11. Click on "OK"
12. That's it! When you play your slide show you will be able to click on the picture as a link!